# **ASPPN Constitution**

# ARTICLE I. NAME AND LOGO

The official name of this organization shall be Aggies Starting Projects, Private Foundations, and NPOs (ASPPN). The ASPPN Board of Directors shall regulate the use of the ASPPN logo.

# ARTICLE II. PURPOSE AND GOALS

## **Section A. PURPOSE**

This organization's specific purpose shall be to enable its members to complete community service by providing instruction and assistance in the formation and development of skills needed to operate successful service projects, and 501(c)(3) organizations such as Private Foundations and NPOs. Furthermore, ASPPN will provide means for labor sharing and collaboration between its affiliated service organizations and projects to better serve the Bryan/College Station area as well as promote leadership skills and an entrepreneurial mindset.

# **Section B. GOALS**

ASPPN will accomplish its purpose by:

- . (a) Addressing the issues of Bryan/College Station by creating and affiliating Projects, Private Foundations, and NPOs which target specific community needs not being sufficiently fulfilled by existing community service endeavors.
- (b) Providing leadership education and training that focuses on the creation and management of affiliated charitable Projects, Private Foundations and NPOs.
- . (c) Gaining experiences in financial management through workshops, the accurate keeping of financial records, and real decisions on how to use financial resources.

- . (d) Gaining experiences in accounting through workshops, and financial reviews of affiliated Projects, Private Foundations, and NPOs.
- (e) Developing skills to demonstrate vision and goal-setting, efficiency, professional skills, and communication.
- (f) Developing a strong sense self-identification, group membership, and positive attitude toward Texas A&M, the Bryan/College Station area, and the obligation of Aggies to help others in need.

# ARTICLE III. MEMBERSHIP

#### Section A. SELECTION PROCESS

Membership for this association is open to all Texas A&M students who meet the criteria stated below and show a positive interest in the mission and purpose of ASPPN. Selection is done via interviews and written applications which are reviewed and approved by the ASPPN Board of Directors and its Advisor.

## **Section B. MEMBERSHIP TIERS**

Membership is divided into two categories and are defined as follows:

- . (a) **Members**: Any student who is enrolled at Texas A&M University.
- (b) Officers: Members are eligible. Officers include President of ASPPN, Secretary of ASPPN, Chief Financial Review Officer of ASPPN, Treasurer of ASPPN, Risk Assessment Officer of ASPPN, ASPPN Project Leaders, as well as the Presidents, Secretaries, Treasurers, and Other Officers of affiliated Private Foundations and NPOs. Eligibility may be reevaluated as deemed necessary by the ASPPN Board of Directors and the Advisor.

#### Section C. CRITERIA FOR MEMBERSHIP

To be considered an active member, participants must:

. (a) Complete a written application and interview.

. (b) Sign the ASPPN Membership Agreement and be approved by the President of ASPPN.			
. (c) Join or form an affiliated Project, Private Foundation, NPO, or join the ASPPN Financial Review Committee within four months of joining.			
. (d) Pay any dues.			
. (e) Be willing to participate until their affiliated Project, Private Foundation, or NPO ha disbanded. If the student is a member of the ASPPN Financial Review Committee, they must be willing to participate until the end of the Texas A&M school year.			
Section D. PRIVILEGES OF ACTIVE MEMBERS			
Active members shall be eligible to:			
. (a) Be nominated to represent ASPPN			
. (b) Discuss issues relating to the operations of affiliated Projects, Private Foundations, and NPOs.			
. (c) Participate in all service activities hosted by affiliated Projects, Private Foundations, or NPOs.			
. (d) Lobby for volunteers to complete a service activity for an affiliated Project, Private Foundation, or NPO.			

- (e) Gain access to documents, guidelines, advice, and checklists needed to form a 501(c) (3) organization [501(c)(3) organizations are a corporation, trust, unincorporated association, or other type of organization that is exempt from federal income tax under section 501(c)(3) of Title 26 of the United States Code].
- (f) Gain access to a free attorney who specializes in 501(c)(3) organizations [limited use].
- (g) Gain access to a free banking service for approved affiliated 501(c)(3) organizations or Projects [an SOFC sub-account].
- . (h) Gain access to a free financial review service for affiliated 501(c)(3) organizations or projects [carried out by the ASPPN Financial Review Committee].
- (i) Participate in workshops, guest lecturers, and all other ASPPN activities

#### Section E. PROCEDURES FOR THE REMOVAL OR DISMISSAL OF A MEMBER

Any member who is not in good standing with Texas A&M, violates the Texas A&M Student Rules, or acts in a manner deemed unfit by the advisor, officers, or the general membership of ASPPN (i.e. disrespect, loss of ethical character, illegal activity etc.) may be subject to the removal of membership from the organization. Anyone may ask a member of the ASPPN Board of Directors at any time, and by any means, to initiate the removal process of any member. At that time, the member of ASPPN whose removal has been requested shall be referred to as "the member to be removed" so long as they remain in the following removal process.

1. The member to be removed shall be given a written notice or email alert of their violation(s) and status as the member to be removed at least two weeks prior to the vote by the ASPPN Board of Directors on their removal. The notice shall include at what time, where, and on what day the vote regarding their removal shall be held.

- 2. The ASPPN Board of Directors must allow the member to be removed one chance to share their perspective and defend themself to the ASPPN Board of Directors before the day the vote on their removal is to be held if the member to be removed requests it. The member to be removed may not request a hearing to defend themself on a date later than the date specified on their notice that a vote on their removal is to be held. If the member to be removed fails to attend the hearing they requested, the ASPPN Board of Directors shall not be required to extend another chance for a hearing. The member will be allowed to schedule a meeting with the Board to defend themself from the date the member to be removed was given their written notice or email alert until the date of the vote on their removal.
- 3. The ASPPN Board of Directors shall vote on the removal of the member. A simple majority is required to remove a member. Votes can be only be counted if they are signed by the individual casting it.
- 4. If the member is removed, the ASPPN Board of Directors will only be able to forbid the removed member from participating in ASPPN activities, being a member of affiliated Projects, serving on any ASPPN committee, and associating with the ASPPN name. The removal of members from affiliated Private Foundations and NPOs is up to the officers of the Private Foundation or NPO which the removed member was participating in.

# ARTICLE IV. OFFICERS AND MENTORS

# **Section A. REQUIREMENTS**

The officers of ASPPN must meet the following requirements:

- . (a) Have a minimum cumulative and semester grade point ratio (GPR) as stated below and meet that minimum cumulative and semester GPR in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office.
  - 1. For undergraduate students, the minimum cumulative and semester GPR is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration. In one limited circumstance, summer semester hours may be applied to this provision. In order for summer coursework to

qualify toward a grade point ratio prior to election/appointment, at least six credit hours must have been taken during the course of either the full or two summer session(s).

- 2. For graduate level students the minimum cumulative and semester GPR is a 3.00 and for first professional students the minimum cumulative and semester GPR is 2.50. In order for this provision to be met, at least four hours (half-time credits) must have been taken for the semester under consideration. In one limited circumstance, summer semester hours may be applied to this provision. In order for summer coursework to qualify toward a grade point ratio prior to election/appointment, at least four credit hours must have been taken during the course of either the full or two summer session(s) unless fewer credits are required as they complete the final stages of their degree.
- . (b) Be in good standing with the university and enrolled:
  - 1. at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office. Students enrolled in the Blinn TEAM program are also eligible to hold an office, as long as the student is meeting all applicable Blinn TEAM requirements and is in good standing with the program.
  - 2. at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
- . (c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).
- . (d) A member of the ASPPN Board of Directors should be able to serve a full calendar-year term unless they will graduate from Texas A&M before their term expires.
- . (e) A member of the ASPPN Board of Directors should not have more than three cumulative unexcused absences for meetings as described below during their current term.

1	. ASPPN general membership meeting (up to 2 unexcused absences)
2	ASPPN Board of Directors Meeting (up to 1 unexcused absences)
mo	ASPPN officer who is not a member of the ASPPN Board of Directors should not have re than one unexcused absence for an ASPPN general membership meeting during ir current term.
. (g) Pay	all dues and fees in full.
	neligible to hold an office should the student fail to maintain the requirements as scribed above, (a) through (g).
Section B.	DUTIES OF THE ASPPN BOARD OF DIRECTORS
	all serve as representatives of ASPPN. Officers will serve within their respective as defined below. Officers will serve as guides and resources to members.
(a) Preside	nt of ASPPN
	ersee, communicate, advise, and represent the officers of affiliated Projects, Private and and NPOs during ASPPN general membership meetings
2. Me	et with the Advisor as needed and act as a primary contact for the Advisor
3. Set	vision and goals with officers, the Advisor, mentors, and members of ASPPN
4. Ove	ersee the overall functions of ASPPN

5.	Oversee the financial activities of ASPPN, and manage the ASPPN Student Organization Finance Center (SOFC) account alongside the Treasurer of ASPPN
6.	Approve or deny the formation of affiliated Projects, Private Foundations, and NPOs consisting of current ASPPN members.
7.	Approve, deny, or revoke the affiliation of Projects, Private Foundations, and NPOs with ASPPN
8.	Appoint and remove ASPPN Project Leaders
9.	Act as the primary contact for Texas A&M University as well as third parties unaffiliated with ASPPN
10.	Attend every ASPPN Board of Directors meeting, ASPPN Executive Committee meeting, and ASPPN general membership meeting
11.	Preside as chairperson of the ASPPN Board of Directors, as well as the ASPPN Executive Committee, and run ASPPN general membership meetings
12.	Assist the Chief Financial Review Officer of ASPPN with the review of ASPPN financial reviews for inaccuracies

- 13. Assist the Secretary of ASPPN with the completing and renewing of the Texas A&M student organization recognition process.
- 14. Be responsible for the physical maintenance of all Applications For Affiliation For A Pre-Existing 501(c)(3) forms, and Applications To Form An Affiliated 501(c)(3) Or Project forms.
- 15. Fulfill all other requirements of a Texas A&M student organization President

# (b) Secretary of ASPPN

- Write and maintain the minuets of the ASPPN general membership meetings as well as those of the ASPPN Board of Directors and the ASPPN Executive Committee, and make agendas for all ASPPN meetings
- 2. Attend every ASPPN Board of Directors meeting, ASPPN Executive Committee meeting, and ASPPN general membership meeting
- 3. Assist the President of ASPPN with the completing and renewing of the Texas A&M student organization recognition process.
- 4. Serve as President of ASPPN in the case the President of ASPPN cannot attend a meeting, or otherwise fulfill the full role as President of ASPPN
- 5. Oversee social media accounts, MaroonLink, GroupMe, and historian activities (photos, historical info, etc)

- 6. Assist the Chief Financial Review Officer of ASPPN with the review of ASPPN financial reviews for inaccuracies
- 7. Be responsible for the physical maintenance of all votes, requests for the removal of an ASPPN officer or member, and ASPPN Membership Agreements, as well as potential member applications until the applicant is either approved or denied ASPPN membership
- 8. Fulfill all other requirements of a Texas A&M student organization Officer

# (c) Chief Financial Review Officer of ASPPN

- 1. Manage the activities of the members of the ASPPN Financial Review Committee and communicate with the academic advisor
- 2. Be responsible for reviewing the work of the members of the ASPPN Financial Review Committee for inaccuracies
- 3. Be responsible for the ASPPN website, the records and documents which are stored on the ASPPN website, as well as maintain physical copies of the financial reports which are submitted to the members of the ASPPN Financial Review Committee
- 4. Attend every ASPPN Board of Directors meeting, ASPPN Executive Committee meeting, and ASPPN general membership meeting
- 5. Serve as the chairperson of the ASPPN Financial Review Committee

6.	Upkeep the calendar of events and important dates	
7.	Assist the Treasurer of ASPPN with the recording of financial events and the creation of financial documents for ASPPN	
8.	Fulfill all other requirements of a Texas A&M student organization Officer	
(d) Treasurer of ASPPN		
1.	Oversee the financial activities, and manage the ASPPN Student Organization Finance Center (SOFC) account alongside the President of ASPPN	
2.	Attend every ASPPN Board of Directors meeting and ASPPN general membership meeting	
3.	Present a report on the current finances of ASPPN at every ASPPN Board of Directors meeting, as well as those of any affiliated Projects, Private Foundations or NPOs upon request by other members of the ASPPN Board of Directors	
3.	Be responsible for the physical maintenance of all acquired contracts and other legal documents belonging to ASPPN, or affiliated projects	
4.	Complete the online SOFC fiscal quiz annually within the recognition cycle for ASPPN as a student organization of Texas A&M	

- 5. Assist the Chief Financial Review Officer of ASPPN with the recording of financial events and the creation of financial documents for ASPPN
- 6. Provide counsel to affiliated Projects, Private Foundations, and NPOs on how to best manage their financial resources
- 7. Fulfill all other requirements of a Texas A&M student organization Treasurer
- (e) Chief Risk Assessment Officer of ASPPN
  - 1. Identify and assess the risks involved with ASPPN activities, and those of affiliated Projects, and submit necessary documents (i.e. reports, concession forms, etc.) to Texas A&M
  - 2. Identify and assess the risks involved with the activities of affiliated Private Foundations and NPOs and submit necessary documents (i.e. reports, concession forms, etc.) to Texas A&M
  - 3. Provide counsel to affiliated Projects, Private Foundations, and NPOs on how to avoid any identified risks, as well as guidance on how to structure activities so that future risks are minimized
  - 4. Present a report of identified risks of the activities of ASPPN, as well as affiliated Projects at every ASPPN Board of Directors meeting, as well as a report of identified risks of the activities of affiliated Private Foundations and NPOs upon request

5.	Serve as a primary contact with the Advisor and maintain a truthful flow of				
	communication with the Advisor about current and future risks to ASPPN, its				
	affiliated Projects, Private Foundations, NPOs, and its members				

- 6. Maintain communication with the officers of affiliated Projects, Private Foundation, and NPOs about their progress and plans to undertake new activities
- 7. Attend every ASPPN Board of Directors meeting and ASPPN general membership meeting
- 8. Fulfill all other requirements of a Texas A&M student organization Officer

# **Section C. DUTIES OF OTHER ASPPN OFFICERS**

- (f) Presidents of affiliated Private Foundations or NPOs
  - 1. Attend every ASPPN general membership meeting
  - 2. Handle the internal disputes of their organization and report those which are unresolved to the President of ASPPN
  - 3. Maintain a truthful flow of communication with the President of ASPPN and the Chief Risk Assessment Officer of ASPPN about the progress of their organization
  - 4. Accept responsibility for the success or failure of their organization

	5.	Create an open and fun environment for their organization's members
(	6.	Fulfill all other requirements of a Texas A&M student organization Officer
(g) Treasurers, Secretaries, and Other Officers of affiliated Private Foundations or NPOs		
	1.	Provide an accurate and complete record of their organization's finances and financial documents to the ASPPN Financial Review Committee when requested in a timely manner
2	2.	Properly manage their organization's funds
3	3.	Continuously search for the most effective way to utilize their organization's funds
2	4.	Log the service hours of their members who request it
:	5.	Create an accurate and complete page on the ASPPN website for their affiliated organization
(	6.	Create an open and fun environment for their organization's members
,	7.	Fulfill all other requirements of a Texas A&M student organization Officer
(h) ASPPN Project Leaders		

	1.	Attend every ASPPN general membership meeting
	2.	Provide an accurate and complete record of their organization's finances and financial documents to the ASPPN Financial Review Committee when requested in a timely manner
	3.	Log the service hours of their members who request it
	4.	Handle internal disputes and report those which are unresolved to the President of ASPPN
	5.	Maintain a truthful flow of communication with the President of ASPPN about the progress of their project.
	6.	Accept responsibility for the success or failure of their project
	7.	Create an open and fun environment for their project's members
	8.	Fulfill all other requirements of a Texas A&M student organization Officer
Section D. ADVISOR		
	Huma of the time u	Then serving as an advisor, you must be a Texas A&M employee as defined by the in Resources Department and must advise at level consistent with the categorization organization you advise. To advise an affiliated organization, you must be a full-inversity employee (faculty or staff) with the skills and/or training necessary to the organization. It is critical that you be familiar with the activities of the

organization and have (or be willing to obtain) an appropriate level of experience, resources, and knowledge related to the activities and mission of the organization.

- (b) You should meet with the officers of the organization you advise to discuss expectations for roles and responsibilities. In order to stay connected with the organization, you should regularly attend executive, as well as ASPPN general, meetings and be available outside those meetings for advice and consultation related to the operations of the organization. Additionally, you should assist the organization in the development of realistic goals for each academic year. This will contribute to the educational, personal, and professional development of the students involved.
- (c) As an advisor, you will perform your greatest service by facilitating opportunities for students to exercise initiative and judgment within a proper measure of autonomy when coordinating events and activities. In keeping with this approach, you should participate in event planning and attend events when possible or when identified as necessary through the planning process.
- (d) Recognized student organizations at Texas A&M are required to coordinate financial transactions with SOFC. As an advisor, you will regularly receive statements from the SOFC and should be aware of the organization's financial status via review of these statements and approval of expenditures. Completion of the on-line education process for the SOFC is required of all organization advisors. This training can be accessed online at http://sofc.tamu.edu
- (e) As an advisor, you should be aware of the University Student Rules and other institutional guidelines that establish expectations for student behavior and activities. You should ensure that the group and its officers know where rules and guidelines are published, what the rules are, why they exist, and the consequences for choosing to operate outside their parameters. As an employee of Texas A&M, you are expected to report all rule violations or potential violations to the appropriate university official. You should be familiar with the organization's constitution and all other governing documents, so that you may advise effectively.

All officer selections shall be conducted during the September of every calendar year. Officers who are to serve on the ASPPN Board of Directors are to be selected through through the following process.

- 1. The initial directors of ASPPN will be appointed by the majority vote of ASPPN members during the first ASPPN general membership meeting. Votes can be only be counted if they are signed by the individual casting it. The term length for the initial directors of ASPPN shall begin the day they are elected and end on September 30, 2018.
- In the case that new directors shall replace previous directors whose terms are about to
  expire, the current ASPPN Board of Directors shall each nominate willing candidates for
  their replacement during an ASPPN general membership meeting at at least three months
  before their term expires.
- 3. During the meeting when the last current director to present a willing candidate for their replacement has done so, any member of ASPPN may nominate themself as a willing candidate for replacement of an existing ASPPN Director position. After all willing candidates are identified, ASPPN Director positions will be decided through a majority vote of all the members of ASPPN who willingly participate. Votes can be only be counted if they are signed by the individual casting it.
- 4. The newly selected replacement ASPPN Directors are to serve for a term of one calendar year starting the day after the term of the officer they are replacing ends. The new ASPPN Directors shall be given all authority due their position as well as all position-specific documents held by the previous ASPPN Directors.

The officer selection process, and term lengths for officer positions, of affiliated Private Foundations, and NPOs will be decided through the internal processes of those organizations. The term for ASPPN Project Leaders continues until their project is dissolved by the President of ASPPN for its successful completion, or they are removed by the process specified below.

# Section F. PROCEDURES FOR REMOVAL OF OFFICERS

Any Director who is not in good standing with Texas A&M, violates the Texas A&M Student Rules, acts in a manner deemed unfit by the advisor, officers, or the general membership of ASPPN (i.e. disrespect, loss of ethical character, illegal activity etc.), or fails to fulfill any of their requirements as set forth in this Constitution and the ASPPN Bylaws may be removed from office. In order to remove a director, a member of ASPPN must submit a written request for a

vote to remove a director to the ASPPN Board of Directors at an ASPPN general membership meeting to the Secretary of ASPPN. Upon the submission of a written request to remove an ASPPN Director, the director of ASPPN whose removal has been requested shall be referred to as "the director to be removed" so long as they remain in the following removal process.

- 1. The director to be removed shall be given a written notice or email alert of their violation(s) and status as the director to be removed at least two weeks prior to the vote by the general membership of ASPPN on their removal. The notice shall include at what time, where, and on what day the vote regarding their removal shall be held.
- 2. The vote on whether or not to remove the director to be removed shall be held during the next ASPPN general membership meeting. The next ASPPN general membership meeting may not be less than two weeks after the director to be removed was sent their written notice or email alert.
- 3. During the meeting when the vote on the removal of the director to be removed shall take place, the member who submitted the request will identify why he or she had done so, and the ASPPN Director whose hold over his or her position is to be voted on will be given a hearing to share their perspective and defend themself to the membership of ASPPN.
- 4. The removal of the ASPPN Director shall be decided by a majority vote of all the members of ASPPN who willingly participate. Votes can be only be counted if they are signed by the individual casting it. The vote on the removal of the director to be removed shall still take place if the director to be removed fails to attend their hearing. If the director to be removed is removed, they must relinquish their authority of any committees they managed and all documents specific to their former position to the Advisor of ASPPN. The Advisor of ASPPN shall maintain and manage the committees and documents they received custody of from the removed director until a replacement director is elected.
- 5. If the director to be removed fails to attend the meeting when the vote on their removal took place, and is removed by the process specified above, they may request a meeting with the Advisor of ASPPN to share their perspective and defend themself within a week after their removal. In the case that the Advisor of ASPPN recommends to the ASPPN Board of Directors that the removed director should be given a second chance for a hearing to share their perspective and defend themself to the membership of ASPPN, a second hearing shall be held for the removed director at the next ASPPN general membership meeting. After the second hearing has concluded, the reinstatement of the removed director shall be decided by a majority vote of all the members of ASPPN who willingly participate. Votes can be only be

counted if they are signed by the individual casting it. No further hearings for the removed director shall be permitted if they are not reinstated.

The officer removal process of affiliated Private Foundations, and NPOs will be decided through the internal processes of those organizations. ASPPN Project Leaders may be removed from their office by the President of ASPPN at least two weeks after they have received a written notice or email alert listing the reasons for their removal and the date their term is to expire. ASPPN Project Leaders shall be granted one meeting with the President of ASPPN to share their perspective and defend themself before their term expires as listed on their written notice or email alert. If the ASPPN Project Leader fails to meet with the President of ASPPN before their term expires, the President of ASPPN shall not be required to give them another chance to defend themself. ASPPN Project Leaders may be removed for repeated incompetence, fraudulent or other unethical behavior, as well as actions which violate the Texas A&M Student Rules.

#### **Section G. RESIGNATION OF AN OFFICER**

In order to resign, an ASPPN Director must notify all members of ASPPN of his or her intention to resign by either verbal or written means, and then afterward present a candidate who is willing to take his or her position during an ASPPN general membership meeting. At this time anyone who wishes to challenge the presented candidate may step forward as another candidate for the position. After all willing candidates are identified, the one which shall assume the position in question will be decided through a majority vote of all the members of ASPPN who willingly participate. Votes can be only be counted if they are signed by the individual casting it. The officer resignation process of affiliated Private Foundations, and NPOs will be decided through the internal processes of those organizations. ASPPN Project Leader resignations may occur at any time but must be approved by the President of ASPPN.

## ARTICLE V. FINANCES

#### Section A. MONIES AND DEPOSITS

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the SOFC and/or Fiscal Account. All funds must be deposited within 24 hours after collection. The advisor to this organization must approve and sign each expenditure reimbursement request before payment.

#### **Section B. FISCAL YEAR**

The fiscal year of ASPPN shall begin on July 1 and end on June 30 of the following year.

#### Section C. AUDIT AND FINANCIAL REPORTS

The ASPPN Board of Directors shall engage a certified public accountant to prepare a comprehensive financial review or audit of ASPPN if needed. The Chief Financial Review Officer of ASPPN and the Treasurer of ASPPN will present the annual financial summary of ASPPN to the membership and post it to the ASPPN website.

# ARTICLE VI. STATEMENTS OF ANNUAL REVIEW AND NON-DISCRIMINATION

#### **Section A. ANNUAL REVIEW**

ASPPN will allow its status as a Texas A&M student organization to be reviewed annually and subject to the approval of the Department of Student Activities

## Section B. NON-DISCRIMINATION

ASPPN, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, sexual orientation, or veteran status.

# ARTICLE VII. AMMENDMENTS AND DISSOLUTION

#### Section A. AMENDMENTS

This constitution may be amended at any time by a majority vote of the ASPPN Board of Directors. Notification of an amendment should be made at least one ASPPN general membership meeting in advance before the actual vote is taken. All amendments shall be subject to approval by the Director of Student Activities.

## **Section B. REVISIONS**

This document must be reviewed every two years and be resubmitted to the Texas A&M Student Activities Office, before the beginning of the Fall Semester of that academic year.

## **Section C. RULES AND REGULATIONS**

No amendments shall be in conflict with the rules, regulations and guidelines established by Texas A&M University.

## Section D. DISSOLUTION OF ORGANIZATION

In the event that the organization is dissolved, if there are any assets which belong explicitly to ASPPN they shall be donated to a charity which will be determined by majority vote of the ASPPN Board of Directors. Votes can be only be counted if they are signed by the individual casting it. If the assets in question belong to one or more of the affiliated Projects, Private Foundations, or NPOs, the assets will be distributed by the majority vote of the ASPPN Project Leaders, and Officers of the affiliated Private Foundations, and NPOs involved.